

# Faculty Self-Assessment of Full-Time Faculty Members of the School of Management

Filled (Signed) by: \_\_\_\_\_ Date: \_\_\_\_\_

Calculation period for years in service under evaluation: from \_\_\_\_\_ [date] to  
\_\_\_\_\_ [date]

Years in service under evaluation: \_\_\_\_\_ years

## 1. Teaching performance:

(1) Calculation of basic teaching hours:

(If the required teaching hours are not reached, one point will be deducted for each hour of shortfall. Except for required PhD courses, if the minimum number of students taught required by the University is not reached, the teaching hours will not be counted. If the required number of teaching hours is not reached after the deduction, the teaching score for that academic year shall be  $8 \times E/A$ .)

Serial No.	
Academic Year	
Required Teaching Hours (A)	
Actual Teaching Hours (B)	
Add: Reduced Teaching and Offset Hours (C)	
Deduct: Number of Hours for Which the Required Minimum Number of Students Is Not Met. (D)	
Actual Acquired Teaching Hours ( $E=B+C-D$ )	
Points Earned  (Up to 8 Points Per Academic Year)	

(2) Teaching (not including teaching of in-service master's programs)

(The teaching evaluation scores for undergraduate and graduate required courses shall reach 4.2 points and 4.5 points, respectively, both with a response rate of over 50%)

Serial No.	
Academic Year/Semester	
Programs (Please Indicate Undergraduate / Graduate Programs)	
Credit	
Number of Students	
Teaching Evaluation Score	
Points Earned	

(3) Thesis advising (**up to 10 points** for thesis advising, not including in-service master's programs)

Serial No.	
Academic Year	
Name of Student	
PhD Student /Master's Student (Graduation Required)	<input type="checkbox"/> PhD Student/ 1 Point/ Person <input type="checkbox"/> Master's Student/ 0.5 Point / Person
Points Earned	

(4) Teaching excellence and awards

Serial No.	
Academic Year	
Awards <input type="checkbox"/> Excellence in Teaching Award of School / 3 Points <input type="checkbox"/> Excellence in Teaching Award of University / 3 More Points <input type="checkbox"/> Outstanding Teaching Award / 10 More Points	
Points Earned	

**Teaching performance points: (1)+(2)+(3)+(4): \_\_\_\_\_ Points**

## 2. Research performance

(1) Publications in journals

(For publications in domestic or overseas academic journals with a peer review system, **please submit documentation to support such peer review system**, but they are not required for I series. For papers which have been accepted but not yet published, **please attach the letter of acceptance or other documentation in addition to the above documentation.**)

Serial No.	
Title of Publications (Including the Author, Publication Journals, Month and Year of Publication, and page numbers)	
Place of Publication	
Type of Journal	
Points Earned	

(2) Papers presented in international seminars (**up to 8 points**)

(Limited to non-Mandarin presentations in international seminars with an anonymous peer review system, and **please attach documentation to support the anonymous peer review system**; and for papers accepted but not yet presented, **please attach the letter of acceptance or other documentation in addition to the above documentation.**)

Serial No.	
Title of Publications (Including the Authors, Names of Seminars, Venues, Months and Years of Presentation)	
Points Earned	

**(3) Research projects (limited to those registered with the Research and Development Office)**

(For service as the principal investigator of a Ministry of Science and Technology project or a project valued at more than NT\$300,000 and commissioned by a public or private organization, the points will be calculated on a pro rata basis by the month if the period exceeds or is shorter than one year with 4 points awarded each year for each project. Please attach the screen shots of webpages or documentation to support registration with the Research and Development Office.)

Serial No.	
Project Title (Including the Project Period and Roles)	
Project Amount	
Points Earned	

**(4) Research excellence and awards (Please attach documentation)**

Serial No.	
Academic Year	
Awards	<input type="checkbox"/> MOST Outstanding Research Award / 20 Point <input type="checkbox"/> Ta-You Wu Memorial Award/ 10 Point
Points Earned	

**Research performance points: (1)+(2)+(3)+(4)= \_\_\_\_\_ points**

**\* [Note] If the documentation for Paragraphs (1) through (4) is not attached, such item will not be included for scoring.**

**3. Counseling and service performance**

**(1) Service as an editor of a domestic or overseas journal or a governor, supervisor or secretary general of an academic society**

(Such service will be counted once during the evaluation period. Please attach the documentation.)

Serial No.	
Academic Year	
Awards	<input type="checkbox"/> Service as an editor of an international journal / 10 points

	<input type="checkbox"/> Service as a governor, supervisor or secretary general of an international academic society / 10 points <input type="checkbox"/> Service as an editor of a domestic TSSCI journal / 5 points <input type="checkbox"/> Service as a governor, supervisor or secretary general of a domestic academic society / 5 points
Points Earned	

(2) Service as a student mentor, recommendations and awards

Serial No.	
Academic Year	
Awards	<input type="checkbox"/> Service as a student mentor / 3 points / year <input type="checkbox"/> Department recommendation for an excellent student mentor / 6 points / each time <input type="checkbox"/> School recommendation for an excellent student mentor / 6 more points / each time <input type="checkbox"/> Receipt of the Excellent Faculty Award of the University / 10 more points / each time
Points Earned	

(3) Service as a member of all levels of committee at the University

(For service as a member of all levels of committees at the University, 2 points will be awarded per each year;

\* Note: up to 2 points in aggregate per year.)

Serial No.	
Academic Year	
Committee	
Points Earned	

(4) Receipt of service awards from the University and the School

Serial No.	
Academic Year	
Awards	<input type="checkbox"/> Receipt of the School's Public Service Award / 6 points <input type="checkbox"/> Receipt of a service award above university level / 10 more points

Points Earned	
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**(5) Administrative position**

(For service as the unit supervisor above the level of department or as the director of a center above the level of school, 6 points will be awarded each year; and for service as a deputy unit supervisor or a Level-2 supervisor of an administrative unit above the level of department, 3 points will be awarded each year.)

Serial No.	
Academic Year	
Administrative Position	
Points Earned	

**(6) Service as the principal investigator of a research project funded by the University**

(Such as the Aim for the Top University Project, Higher Education Sprout Project, etc.; if the duration exceeds or falls short of one year, the calculation will be conducted on a pro rata basis by the month; and points will not be awarded for a collaborative investigator of a project, and **please attach documentation to support such as the University Budget Allocation Table.**)

Serial No.	
Academic Year	
Title of Project	
Points Earned	

**(7) Other specific achievements**

(If an individual concerned under evaluation has special service achievements not included above, s/he may request the submission to the departmental or institute faculty evaluation committee for recognition by awarding points commensurate to the degree of contribution reflected in the above items.)

Serial No.	
Academic Year	
Contents	
Points Earned	

**Counseling and service performance points: (1)+(2)+(3)+(4)+(5)+(6)+(7)=  
\_\_\_\_\_ points**

**\* [Note] If the documentation for Paragraphs (1) and (6) is not attached, such items will not be included for scoring.**

**4. Aggregate points**

<b>Performance Items</b>	<b>Points Earned</b>
<b>Teaching</b>	
<b>Research</b>	
<b>Counseling and Services</b>	
<b>Total</b>	