

Faculty Evaluation Form of the School of Management at National Central University

Name: _____ Unit: _____ Position: _____

Date of employment: _____ [date] Years in service under evaluation: _____ years

Date of evaluation: _____ [date]

Signature of faculty member under evaluation: _____ Date: _____

* The faculty member under evaluation will be asked to conduct a self-evaluation on the following evaluation items and to attach relevant supporting materials.

Evaluation Items and Descriptions	Self-evaluation Point Earned	Department/Institute Evaluation Point Earned	School Evaluation Point Earned
I. Teaching:			
1. If teaching activities are engaged, 8 points will be earned each year. If the minimum teaching hours are not reached, 1 point will be deducted for each hour of shortfall. Except for required PhD courses, if the minimum number of students taught required by the University is not reached, the teaching hours will not be counted.			
2. If the teaching evaluation score for required undergraduate courses reaches 4.2 points and the response rate exceeds 50%, one point will be added for each credit; and if the teaching evaluation score for required graduate courses reaches 4.2 points and the response rate exceeds 50%, one point will be added for each credit.			

<p>3. For advising a master's program student (not including in-service master's program) until graduation, 0.5 point will be earned for each student, and for advising a PhD program student until graduation, one point will be earned for each student, to the extent of not exceeding 10 points in four years.</p>			
<p>4. If the Excellence in Teaching Award of the School is received, 3 points will be awarded; if the Excellence in Teaching Award of the University is received, 3 more points will be awarded; and if the Excellent Faculty Award of the University is received, 10 more points will be awarded.</p>			
<p>II. Research</p>			
<p>1. For service as the principal investigator of a project sponsored by the Ministry of Science and Technology or a project valued at over NT\$300,000 and commissioned by a public or private organization (limited to a project registered with the Research and Development Office), 4 points will be earned each year. In case of service as a co-investigator of the project, 2 points will be earned. Such points as earned shall not exceed 8 in 4 years.</p>			
<p>2. The point awarding standards for publications are provided as follows: (i) 18 points for each publication in outstanding management school journals. (ii) 15 points for each publication in the SSCI academic journals. (iii) 12 points for the SCI academic journals. (iv) 10 points for each publication in Grade 1 and Grade 2 TSSCI core journals or any academic journal on the formal CSSCI list.</p>			

<p>(v) 5 points for each publication in any other domestic or overseas academic journal with a peer review system.</p> <p>(vi) 2 points for each publication presented not in Mandarin in an international seminar with an anonymous peer review system for up to 8 points in 4 years.</p> <p>(vii) For a publication authored by more than one individual, the points shall be calculated by the following formula: The Points = $(2 / (\text{Number of Authors} + 1)) * (\text{Points for Sole Author})$</p>			
<p>3. 20 points for each Ministry of Science and Technology Academic Research Award and 10 points for each Wu Ta-yu Academic Award.</p>			
<p>III. Counselling and services</p>			
<p>1. 10 points for service as an editor of an international journal, a governor, supervisor, or secretary general of an international academic society; and 5 points for service as an editor of a domestic TSSCI journal or a governor, supervisor, or secretary general of a domestic academic society</p>			
<p>2. 3 points each year for the service as a student advisor, 2 points for the service as a member of all levels of committees at the University, 6 points for each departmental recommendation for an excellent student advisor, 6 more points for the School's recommendation for an excellent student advisor, and 10 more points for receiving the Excellent Student Advisor Award of the University.</p>			
<p>3. 6 points for receiving the Public Service Award of the School, and 10 more points for receiving a service</p>			

award at the university level or above.			
4. 6 points each year for service as a unit supervisor above the level of department or a center director at the level of school or above, and 3 points each year for service as a deputy unit supervisor at the level of department or above or a Level-2 supervisor of an administrative unit.			
5. 4 points each year for the service as a principal investigator of a research project funded by the University, provided that no point will be counted for a collaborative investigator of a project.			
IV. Other specific achievements			
If an individual concerned under evaluation has special service achievements not included above, s/he may request to submit such achievements to the department or institute faculty evaluation committee for recognition by awarding points commensurate to the degree of contribution reflected in the above items.			
Total			
Evaluation result (the passing threshold is 60 points)	<input type="checkbox"/> Passed <input type="checkbox"/> Not passed		

Signature of Head of Department/Institute:

Signature of Dean: